

**NEW LENOX SCHOOL DISTRICT 122 FOUNDATION
E3 FUNDING REQUEST APPLICATION
2018 / 2019 SCHOOL YEAR**

DEADLINE: Applications must be received by May 1, 2018. Any application received after this deadline will NOT be considered. Additional copies of this application are available online at: "www.nlsd122foundation.org" and must be e-mailed to foundation@nlsd122.org, mailed to the NLSD 122 Foundation (NLSDF) at PO Box 1192, New Lenox, IL 60451 or submitted to the NLSD 122 District office. Awards to be announced on or about May 23, 2018.

The application must be **fully completed, and include the signatures of all applicants and that of the School's Administrator/Principal.** Applications are incomplete without the required signatures and will not be considered. Please be advised that additional information may be requested for clarification.

Applicant's Name(s) and Position/Title: _____

Email (required): _____ **Phone (work):** _____ **Phone (Cell):** _____

Project Title: _____

School(s) that will benefit: _____

Total Project Cost: _____ **Amount Requested:** _____

Number of Students Served: _____ **Grade Level(s):** _____

If the New Lenox School District 122 Foundation (NLSDF) awards funds for this proposal, I agree to expend these funds on items described in the proposal budget to accomplish the objectives described. If awarded, I will provide a Project Completion Report, within 60 days of implementation, that includes all expenditures and copies of receipts, and I will return any unexpended grant funds (or those not anticipated to be spent) to the NLSDF.

Applicant(s) Signature(s): _____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____

IMPORTANT! *By signing, I acknowledge my support and approval of this grant request. Please contact NLSDF if you have questions or wish to offer further clarification.*

School Administrator's Signature: _____ **Date:** _____

School Administrator's Name Printed: _____

District Administrator's Review (initial) _____ **Date** _____

NEW LENOX SCHOOL DISTRICT 122 FOUNDATION'S TEACHING GRANT CATEGORIES

There are three different categories of NLSDF grants. Please indicate the one category under which you are applying.

E1: Enrichment

E2: Enhancement

E3: Essentials

The NLSDF has chosen to define the three categories in the following ways:

E1: ENRICHMENT GRANTS: Innovative programs offering creative opportunities and ideas in the classroom, across grade levels, throughout an entire school, or district wide

E2: ENHANCEMENT GRANTS: Materials and/or programs that support or expand adopted curriculum but are not funded by current district budget dollars

E3: ESSENTIALS GRANTS: A request for basic materials not available through the district or school budget. (We require these avenues to be explored prior to applying for a NLSDF grant)

Project Description:

Please provide a brief description of the project, why there is a need within the School or District for this project and the rationale why this project should be funded. Is this request something that the school district plans to fund or could fund?

Project Objectives: (Concisely state the objectives and what outcomes you expect as a result of funding this project.) Explain why the project is important and how it will benefit your students. Be thorough. If applicable, you may include any research, to further endorse the need that “ties-in” in your proposal.

Project Organization and Management:

Who is responsible for and who will be involved in your project? Explain how it will be organized and managed. What will take place; where and when will it occur? How many people will benefit?

Budget: (Detail costs associated with your project. Include specific information such as kinds of materials, services and equipment needed. List sources if supplies and costs, or other resources that will be involved to complete the project. Budget should include project costs supported by the applicant or third-party cash or grants and in-kind contributions (cost-sharing).) Specifically, how will these funds be spent?

Budget Category (list items below)		Amount
I.	Materials (equipment, books, supplies, etc.)	\$
II.	Other	\$
Project total:		\$

Will this project receive additional funding from other sources? _____NO _____If YES please explain.

Project Impacts: (Anticipated short and long-term effects the project may have on students and/or the school district.)

Is there anything else you would like the grant committee to know about your project, or why it deserves to be funded?